

Board: Volunteer Role Profile

Regional Lead [West Midlands Alliance]

Role Title	Regional Lead [West Midlands Alliance]
Role Purpose	<p>Board members support the President and CEO of Women in Transport by providing strategic advice and support in the pursuit of advancing women working in transport, volunteering their time and expertise on a regular basis.</p> <p>Regional Lead [West Midlands Alliance] Acting as the representative for Women in Transport on the Alliance and fostering strong relationships and partnerships in the region to promote visibility of Women in Transport and increase collaboration with other organisations.</p>
Time commitment	Estimated at 0.5 a week or 15-20 hours a month
Volunteer Name	[vacancy]
Reports To	Regional Coordinator
Status	Volunteer
Duration	6 month probation, quarterly reviews, maximum term in any one role of 4 years
Subject to Conditions	As per Volunteer Agreement

Remit	Experience/Skills Required
<p>General Board responsibilities</p> <ul style="list-style-type: none"> Regularly attend and contribute to Board meetings (4-6 per year) Attend relevant WiT events to support the activities and the development of WiT. Provide solid advice to the President and CEO to assist with decision making, and challenging current practice and progress to ensure that WiT meets its mission whilst operating in a responsible manner. To safeguard the good name, 	<p>Must be a member of WiT for at least 1 year by 13 May 2021</p> <ul style="list-style-type: none"> Ideally have connections in the West Midlands region Comfortable with networking and building relationships Works independently, with minimum supervision Has a passion for supporting women working in transport in a positive manner Excellent communications skills You must maintain the

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<p>reputation and values of the WiT</p> <ul style="list-style-type: none">• To ensure the financial stability of WiT• To use any specific skills, knowledge or experience you have to help the Board reach sound decisions, this will involve:<ul style="list-style-type: none">o Scrutinising board paperso Leading discussionso Focusing on key issueso Providing guidance on new initiatives and on others areas in which you have specific expertise• You will be invited to attend all key events e.g. Receptions, APPG events.• You are expected to portray a positive image of WiT by displaying high standards of service, integrity, punctuality, politeness and professionalism. <p>West Midlands Alliance responsibilities</p> <ul style="list-style-type: none">• Coordinate enquiries regarding region including corporate membership• Connect with the West Midlands Alliance member organisations on a regular basis• Act as the representative of Women in Transport for local events• Actively work to promote partnerships and collaboration in the region• Report on activity at board meetings	<p>confidentiality of any personal data shared with you in undertaking your duties, ensure that this information is kept secure and not shared for any other purpose or without the consent of the individuals in line with our privacy policy</p>
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